

KDMHA Executive Meeting September 25, 2007

Attendees:

Daina Warren	Dave Lacelle	Brent Thompson
Angela Meulenbroek	Mike Munroe	Carol-Ann Stewart
Eric Lavoie	Wade Hobbs	Kim Ferrin
Bill McAdam	Bart Millson	Sheila Eckford
Tammy Varin	Mike Healey	Albert Schoonderbeek
Lou Matura	Will Trayner	Lyndon Sands

Meeting commenced at 7:00 pm with Vice President reviewing KDHMA Meeting Ground Rules.

Motion to approve minutes from September 10, 2007 meeting by Lou, 2nd by Wade. 13 For, 0 Against. Motion carried.

Ice Allocation

Many concerns expressed with regards to ice allocation such as issues with timing, not enough notice given for practice times and no additional ice purchased from Spencerville. A request was made by a Midget coach to have consistency with ice times especially at the Midget level as they are trying to juggle school and part-time jobs. This was acknowledged but noted that it is difficult to please everyone. Will suggested that all convenors send an e-mail to kemptville_ice@yahoo.ca with their preference in times. Sheila will then confer with Will and try to accommodate as much as possible. It was decided that it is best to wait until the Upper Canada ice times come back on October 2 to finalize ice allocations and decide whether additional ice needs to be purchased.

Special Requirements Committee

It was noted at the last meeting that KDHMA will need to vote in a Special Requirements Committee that will also act as a Discipline committee as per our Constitution.

Motion to establish Special Requirements Committees that consists of the following members, Eric Lavoie and Sheila Eckford, and the following Director, Randy Cavill, put forward by Bill, 2nd by Wade. 14 For, 0 Against. Motion carried. Note: It was also decided that Lyndon Sands would act as an alternate if required.

Procurement Policy

There was concern that certain areas of the policy were hindering and should be removed, for example, policy point 2. iv). A point was raised that there is no need to post any procurement information on the website. Another point brought up was possibly extending the “reasonable period of time” from policy point 2. ix) which lists not less than 15 calendar days. After further discussion it was determined that we have a great framework and that Mike Healey and Lou will work the wording in the document and provide a revised Procurement Policy at a future meeting.

President’s Report

Absent with regrets but forwarded list of names to Secretary for Special Requirements Committee.

Vice President’s Report

A player selection process was put together and the house sort is complete. All in all everything went well and Will thanked all Convenors for doing such a great job. A breakdown of where teams are East to West will be distributed to Convenors. We are missing some coaches in Peewee, Atom and Novice levels.

Treasurer

Lots of money, \$120k in GICs and \$170k in bank but the insurance and ice bills will arrive soon. The plan going forward is to not use a bookkeeper. Mike will reconcile each month using Excel and hand-off spreadsheets to an accounting firm that has been selected to publish quarterly and annual reports. It was brought up that as a non-profit organization that is incorporated, we need to have audited books anyway. Glenna will provide info to accountant by mid-October and audited financials from last season should be available by end of November or early December. Treasurer suggested that now is a good time to take a look at how we want to set up the budget for next year and possibly establish a 2 or 3 yr. plan. Define a vision of where we want to be and then cost it out.

Secretary

Still new and nothing to report. Hand off with previous secretary to be planned in early October.

Registrar

Needs a list of all players with goalies clearly marked and also Head Coach, Assistant Coach(es), Manager(s) and trainer(s) to create team sheets. Deadlines: Rep – no later than October 1st, House- no later than October 22nd.

Confirmed registrations:

99-IP	61-Peeewe	45-Major Midget
89-Novice	50-Bantam	
70-Atom	41-Minor Midget	

Total registered 591 (479 Panthers, 115 Storm) up 98 from last year.

Insurance forms need to be filled in (not including Kings). Also do not include players who also referee as they are covered under the ref plan. Insurance cost is \$30/player.

Mike Munroe made everyone aware of injury to peewee player (off-ice) where the player may not be able to play or can only participate in part of the season. Agreed that a full refund will be issued now and his registration costs will be prorated based on when he is able to return during the season.

Referee-in-Chief

On ice clinic for Level 1 & 2 was held last Thursday night. New 3-man system for Atom which will increase costs by \$15/game (approximately \$720 for 4 teams playing 12 games). Still waiting for refs to sign up onto online system (CMS). 30 out of 44 done to date. Referee meeting was held on September 13 and Lou reviewed their roles and expectations, equipment and safety and timesheets. Lou informed refs that they need to complete all games online and review them by the last Saturday of the month. No backward adjustments will be made. Discrepancies must be submitted to RIC with timesheet and explanation. Lou will need to enter all exhibition and tournament games manually but league games are entered for District 1. Discussion about whether we want refs to submit monthly timesheet manually with their signature and RIC's signature for payment. Still need to decide how we want to do it.

Ice Convenor

Sheila reminded convenors about upcoming ice times on Sunday, September 30 for IP/Novice Coach's Power Skating, Coach's Clinic and Goaltender's Clinic. All goalies welcome. Looking to set up regular Goaltender's Clinics and will review once ice is back from Upper Canada.

Ways and Means

Hockey Equip Exchange a bust due to a lack of interest (only 2 people had signed up to sell). Bart mentioned to Brent that he has a few people that have good used goalie equipment for sale if needed. Fundraising letter almost ready for distribution for 07/08 sponsorship drive. Confirmed sponsors to date: Canadian Tire, CarePharma Drugmart, DM Service Carpentry, Giant Tiger, KBC, and Walmar. It was noted that certain jerseys will need to have specific sponsor bars as the sponsors have children

that play and they would to have their sponsor bars on their child's jersey. Trillium-Need to have 06/07 cheque cashed as soon as possible and the next report is due November. We cannot be late. Bart will need updated financial statements to submit with report. Should receive final \$3,100 installment in January 08.

Tournament Convenor

Everything is moving along. Carol-Ann will e-mail Kim a couple of dates for the girls' tournament. Will noted that there is a Boy's Rep Tournament November 3 & 4. It's a showcase tournament that we hope to do annually. Need volunteers to chip in!

Equipment Convenor

Jerseys are ready for pick up on Saturday, September 29 between 9:00-12:00 pm on James Street.

Storm Convenor

Kim is looking for KDHEMA support to send bond on behalf of girls' "C" teams.

Motion to issue 3 cheques as a bond for 3 "C" teams for provincials in April by Kim, 2nd by Lou. 14 For, 0 Against. Motion carried.

Midget Convenor

Everything is good. Teams are all picked and coaches are in line.

Bantam Convenor

Coaches and teams are all set. Still working on assistants.

Pee wee Convenor

Rep team selected. 2 "B" and 1 "C" House teams have been created. Selection process went well. "B" House coaches will be calling parents in the next couple of days for notification of their team and schedule. Missing "C" House coach.

Atom Convenor

Rep team selected-14 players. 4 House teams sorted- 2 "B", 2 "C". No coach volunteers for "C" House.

Novice Convenor

Dave provided board with Novice Panthers Hockey Program as requested by President at last meeting. Still missing a couple of coaches.

Pre-Novice (IP) Convenor

Missing coach for 4-yr olds (Kits). Bantam "C" coach from last year suggested as a possible volunteer.

Coach Coordinator- Absent with regrets.

Risk and Safety- No report

New Business

- Coach's Meeting – Will be October 4 with two sessions offered. Sheila will contact Bob and help with logistics. Coach's Binders will be presented at meeting and Risk and Safety points to be discussed.
- Clocks-Lou has offered to create clock scenarios for volunteers running the clocks.
- Rule/Case Books for Storm-Kim will be ordering 9 for girls' teams plus 1 for Executive.

Meeting adjourned 10:05 p.m.